

OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF THE
SKYLINE IMPROVEMENT AND SERVICE DISTRICT
TETON COUNTY, WYOMING

The Directors of the Skyline Improvement and Service District met in regular meeting on **March 21, 2024**, in the Mountain Property Management Conference Room, located at 250 Veronica Lane, Jackson, Wyoming and via Zoom. The meeting was called to order at 4:01 p.m.

Directors present: Kurt Harland, Chair, Latham Jenkins (Zoom), Secretary, and Jamie Streater (Zoom), Treasurer.

REVIEW AND APPROVE MINUTES OF February 15, 2024 (Video time: 00:02:51)

A motion was made by Chair Harland and seconded by Secretary Jenkins. Chair Harland called for a vote. The vote showed all in favor and the motion carried.

No Public Comment

CHANGES TO THE AGENDA (Video time: 00:03:22)

11a – Lot 3-20

15a – Road Expense Allocation

15b -Update on SRF Loan Application

16a – Lot 22 – Septic System Approval

ADOPTION OF THE AGENDA (Video time: 00:05:23)

A motion was made by Chair Harland to add Road Expense Allocation Discussion (15a), Lot 22 Septic System Approval (16a) and Lot 3-20 Backflow Preventer Discussion (16b) and seconded by Treasurer Streater. Following Public Comment Chair Harland revised his motion to move Lot 3-20 Backflow Preventer Discussion to 11a and add SRF Loan Application Update to 15b and seconded by Jamie Streater. Chair Harland called for a vote. The vote showed all in favor and the motion carried.

PUBLIC COMMENT (Video time: 06:49)

Warren Machol requesting the Lot 3-20 Backflow Preventer Discussion be moved to after item 11.

Bob Norton requested the addition of and Update on the SRF Loan Application.

PUBLIC COMMENT NOT APPEARING ON THE AGENDA (Video time: 00:09:46)

Worthy Johnson regarding the need to add dates to documents listed on the website – Article V and Rules & Regulations.

Warren Machol regarding the follow up on his past question on the 25% on the meter loan and asked for an update on this process. Also asked about the Meter Budget vs. Actual posted to the website and if the project was complete. In addition, he questioned if all associated expenses will be included in the final report, to include Nelson Engineering expenses from 2020 and 2021, legal fees, and owner costs for backflow preventers of \$31,000. Maria Johnson regarding the need to make some road repairs as part of the chip sealing project.

Warren Machol regarding the need for the Board to read the meter project Public Meeting and how it was conveyed that the project included the backflow preventers, and that the individual costs of the backflow preventers should be included in the final budget vs. actual information to have accurate data.

CORRESPONDENCE RECEIVED BY DISTRICT OFFICE (Video time: 00:25:00) – page 7

Jennifer Russell 2/20/2024 regarding the meter loan.

Josh Kilpatrick 2/20/2024 regarding the meter loan.

Linda Matthews 2/23/2024 regarding garage addition.

Rich Ochs 2/23/2024 regarding invitation to Special Districts to participate in hazard mitigation plan update.

John Willott 2/26/2024 requesting the water usage spreadsheet.

Michael Minter 2/26/2024 regarding fire suppression and home insurance.

Latham Jenkins 2/26/2024 regarding backflow preventer requirement.

Warren Machol 2/26/2024 regarding backflow preventer requirement.

Bob Norton 2/26/2024 regarding fire suppression and the Level II study.

Plumbing Anytime 2/26/2024 regarding backflow preventer installation for lot 9.

Warren Machol 2/28/2024 regarding Infrastructure Committee meeting.

Suzanne Lagerman 2/29/2024 regarding meter loan forgiveness.

Maria Johnson 2/29/2024 regarding trash on NW Ridge Road.

Gust Bardy 3/1/2024 regarding trash on NW Ridge Road.

Linda Matthews 3/5/2024 regarding septic replacement.

Worthy Johnson 3/6/2024 regarding road expense allocation.

Warren Machol 3/11/2024 regarding meter project loan forgiveness.

Maria Johnson 3/13/2024 regarding Public Meeting.

Linda Matthews 3/13/2024 regarding septic replacement and shed installation.
 Wendy Morgan 3/14/2024 regarding well easement.
 Gust Bardy 3/14/2024 regarding water supply vote.
 Worthy Johnson 3/14/2024 regarding Public Meeting materials.
 Bob Norton 3/14/2024 regarding water supply and storage system improvements.
 Warren Machol 3/20/2024 regarding lot 3-20 barn meter installation discussion.

REVIEW 8-MONTH FEBRUARY ACTUALS VS. FULL YEAR FY 2023-2024 BUDGET (Video time: 00:26:13)

The February 29, 2024 Actuals vs. 2023-2024 Budget were reviewed by Jamie Streator.

PUBLIC COMMENT

Worthy Johnson regarding the advertising expense and expense splitting.

REVIEW OF FEBRUARY 29, 2024 TREASURY REPORT (Video time: 00:38:43)

Operating Checking Account – FIB – (\$23,325.77)
 Operating Savings Account – FIB - \$88,925.11
 Operating Reserve Account – WGIF - \$26,809.10

Road Reserve Account – FIB - \$7,893.88
 Road Reserve Account – WGIF - \$478,992.96

Water Reserve Account – FIB - \$14,176.38
 Water Reserve Account – WGIF - \$163,160.48

Well #4 – WGIF - \$6,177.68

Total Cash on Hand as of 02/29/2024 \$762,809.82

APPROVE PAYMENT OF INVOICES (Video time: 00:39:15)

A motion was made by Chair Harland to approve the payment of \$40,987.13 of monthly bills and Treasurer Streator seconded the motion. Chair Harland called for a vote. The vote showed all in favor and the motion carried.

Skyline Improvement & Service District					
Date	Vendor	Ref. No	Description	Due Date	Total
3/1/2024	Mountain Property Management		Monthly Management	3/1/2024	\$3000.00
3/15/2024	Hess D'Amours & Krieger, LLC	8612	Jan/Feb public comment, records, statutes - water share	3/15/2024	\$410.00
3/15/2024	Hess D'Amours & Krieger, LLC	8612	Jan/Feb public comment, records, statutes - road share	3/15/2024	\$410.00
3/15/2024	Teton Media Works, Inc.	425561	public meeting advertisement	3/15/2024	\$132.25
3/15/2024	Clearwater Operations & Services	1987	monthly contract	3/15/2024	\$600.00
3/15/2024	Clearwater Operations & Services	1987	snow removal at pump house, curbstop ck 355 Meadowlark	3/15/2024	\$372.50
3/15/2024	Nelson Engineering	63841	SRF loan work through 2/17	3/15/2024	\$7425.21
3/15/2024	Lower Valley Energy		acc#294586001, 1/16-2/14	3/15/2024	\$38.01
3/15/2024	Lower Valley Energy		acc#294586002,	3/15/2024	\$77.44
3/15/2024	Lower Valley Energy		acc#294586003	3/15/2024	\$126.14
4/1/2024	Evans Construction Company		contract payment 6 of 6	4/1/2024	\$6004.33
3/19/2024	Tetonb County Public Health	24-2283		3/19/2024	\$20.00
Total for Skyline Improvement & Service District					\$18615.88

Skyline Improvement & Service District - Well #4 Grant invoices					
Date	Vendor	Ref. No	Description	Due Date	Total
3/15/2024	Nelson Engineering	63783	well engineering through 2/17	3/15/2024	\$915.00
3/15/2024	Nelson Engineering	63175	well engineering through 11/18	3/15/2024	\$606.75
3/15/2024	Dover Drilling	pay app2	final payment on well #4 drilling	3/15/2024	\$20602.00
Total for Skyline Improvement & Service District - Well #4 Grant invoices					\$22123.75
Total for Skyline Improvement & Service District-to be transferred from road reserve as part of intra-company loan					\$5530.94
Total for WWDC - prepayment & retainage payments from State on hand to be subtracted					\$16592.81
Total Due					\$22123.75

Skyline Improvement & Service District - Meter Loan invoices					
Date	Vendor	Ref. No	Description	Due Date	Total
3/15/2024	Nelson Engineering	63840	close out of meter project work	3/15/2024	\$247.50
Total for Skyline Improvement & Service District - Meter Loan invoices					\$247.50

PUBLIC COMMENT (Video time: 00:42:25)

Warren Machol asking if a project budget vs. actual report is being prepared for the well project. In addition, he asked about the legal bills and if the 50/50 legal split is regulatory based.

METER READING – FREQUENCY DISCUSSION (Video time: 00:46:10)

A motion was made by Chair Harland to authorize Clearwater Operations to read the meters quarterly and Secretary Jenkins seconded the motion. Following Public Comment, Kurt Harland revised the motion to read the meters monthly. Chair Harland called for a vote. The vote showed all in favor and the motion carried.

PUBLIC COMMENT (Video time: 00:47:44)

Warren Machol regarding the need to read the meters monthly to detect possible leaks.

Worthy Johnson regarding the small expense to read the meters, reading monthly for an initial period could be beneficial.

BACKFLOW PREVENTER UPDATE (Video time: 00:51:42)

8 lots have provided proof of installation, 23 lots are either in the process of having them installed or have not communicated with the district of their plan to meet the June 30, 2024 deadline for installation.

LOT 3-20 BACKFLOW PREVENTER (Video time: 00:52:51)

Warren Machol to speak on this issue, and gave a recap of the meter project, what was communicated to members, what the annual charge is to members, and asked that the Board resolve whether the annual assessment of \$84.30 will remain unchanged moving forward until maturity as stated in the Public Meeting.

The board will seek legal opinion on what they can and can't do in the situation to not limit future board's decision making abilities.

PUBLIC COMMENT (Video time: 00:57:45)

Bob Norton regarding the two options for how to handle the 25% principal reduction. In addition, he doesn't believe the current board can make a decision that can limit a future board's ability to make decisions.

Worthy Johnson regarding the need to speak with SLIB to determine how similar reductions have been handled in the past.

AUDIT UPDATE (Video time: 01:01:14)

Treasurer Streator noted the audit report is complete. The Board will be reviewing the report with the auditors in the next couple of weeks. After said review, the report will be provided to owners via the district website.

WELL #4 EASEMENT – UPDATE (Video time: 01:02:43)

The district is waiting on feedback from Wendy Morgan with any concerns she may have with the proposed easement.

LOCAL GOVERNMENT LIABILITY POOL MEMBERSHIP RENEWAL (Video time: 01:03:34)

A motion was made by Chair Harland to authorize MPM to renew the LGLP policy and Secretary Jenkins seconded the motion. Chair Harland called for a vote. The vote showed all in favor and the motion carried.

ROAD/WATER EXPENSE ALLOCATIONS (Video time: 01:04:08)

A motion was made by Treasurer Streator to split common operating expenses 50/50 between water/road expense line items and Chair Harland seconded the motion. Chair Harland called for a vote. The vote showed all in favor and the motion carried.

PUBLIC COMMENT (Video time: 01:07:59)

Worthy Johnson agreed with the 50/50 allocation.

1990 RESOLUTION – ROAD EXPENSE ALLOCATION (Video time: 01:08:35)

Worthy Johnson noted the changes in the 1st filing and additional lots being added since the 1990 resolution. These changes include new buildings and additional traffic. Consideration should be given to reallocate the costs of the most heavily traveled section of the road. Adding more to the 1st filing and removing some from the 2nd filing to be more equitable.

Bob Norton and Kurt Harland provided historical information on how the breakdown was determined in 1990. It was also noted that all lots, vacant or developed, were assessed for the road work completed in 1990. The resolution does speak to the work completed in 1990.

PUBLIC COMMENT (Video time: 01:15:11)

Warren Machol asked if the 1990 resolutions were paving the roads and if the resolutions covered 40 years of maintenance. Why are all future items bound to this agreement? Should reserves be established for the different phases?

SRF APPLICATION UPDATE (Video 01:18:14)

Bob Norton provided an update on the SRF loan application for the water supply project. SLIB has requested several items following their initial review. Nelson Engineering and MPM will work on getting the questions answered. SLIB did notify Nelson Engineering that there is a high probability of a \$209,000 loan forgiveness. In addition, SLIB has conveyed that the interest rate will be 1%. This information will be confirmed/finalized during the

June 6, 2024, SLIB board meeting. A special meeting may need to be held prior to April 18, 2024 to ensure the information is submitted to SLIB within 45 days of their June 6th meeting.

RESOLUTION PROVIDING FOR AN ELECTION ON THE QUESTION OF INCURRING INDEBTEDNESS OF THE DISTRICT (Video time: 01:25:28)

A motion was made by Chair Harland to approve the resolution as written and Secretary Jenkins seconded the motion. Chair Harland called for a vote. The vote showed all in favor and the motion carried.

RESOLUTION 2024-01

A RESOLUTION OF THE SKYLINE IMPROVEMENT AND SERVICE DISTRICT TO SUBMIT TO THE QUALIFIED VOTERS OF THE DISTRICT THE QUESTION OF AUTHORIZING THE DISTRICT TO INCUR INDEBTEDNESS, AT A MAIL BALLOT ELECTION TO BE HELD ON TUESDAY, JUNE 11, 2024.

WHEREAS, Skyline Improvement and Service District (the “District”) is a duly created, organized, and existing improvement and service district and political subdivision of the State of Wyoming which provides, among other things, water for the residents of the District; and

WHEREAS, the District is in need of placing into service water well no. 4, replacing well pumps in water well nos. 2 and 3, upgrading electrical supply, replacing water transmission pipe and valves, and rehabilitating the water supply control storage tank (collectively, the “Water Supply Project”); and

WHEREAS, the District is authorized by this resolution of its Board to request approval of the Teton County Commissioners, and thereafter to submit to its qualified voters by mail ballot the proposition incurring indebtedness to finance the Water Supply Project; and

WHEREAS, the Board has determined that it would be in the best interest of the District to obtain a low interest (preferential) loan from the Wyoming State Land and Investment Board Drinking Water State Revolving Fund (the “DWSRF Loan”) to finance the Water Supply Project.

NOW THEREFORE BE IT RESOLVED by the Board of Directors of the Skyline Improvement and Service District as follows:

1. At a special election to be held by the District by mail ballot on Tuesday, June 11, 2024 (“Election Day”), there shall be submitted to the qualified electors and landowners of the District the proposition of incurring indebtedness in the form of the DWSRF loan in an aggregate principal amount not to exceed \$955,000 at a maximum interest rate not to exceed 2.5% per annum for a period not to exceed 20 years for the purpose of financing the Water Supply Project, to be paid by a special assessment to be imposed against property in the District.

2. The mail ballot election shall be held in accordance with Wyoming Statute § 22-29-101 et. seq. of the Special District Elections Act and in accordance with the rules promulgated by the Wyoming Secretary of State relating to special district elections.

3. The ballot shall set forth the following proposition (the “Proposition”):

Proposition No. 1:

"Shall Skyline Improvement and Service District (the “District”) be authorized to incur indebtedness in an aggregate principal amount not to exceed \$955,000 at a maximum rate of interest not to exceed 2.5% per annum for a period not to exceed 20 years, for the purpose of financing the costs of placing into service water well no. 4, replacing well pumps in water well nos. 2 and 3, upgrading electrical supply, replacing water transmission pipe and valves, and rehabilitating the water supply control storage tank to be paid for by a special assessment to be imposed against property within the District?"

FOR THE PROPOSITION _____

AGAINST THE PROPOSITION _____

The ballots shall contain the same question as stated above, and the elector shall indicate his or her choice “FOR THE PROPOSITION” or “AGAINST THE PROPOSITION” by making a check mark next to the applicable words.

4. The Secretary of the District is authorized and directed to take all actions required by Wyoming Statutes and rules promulgated by the Wyoming Secretary of State to conduct the mail ballot election.

5. A Proclamation and Notice of Election (the “Proclamation”) shall be submitted for publication on March 27, 2023 in the *Jackson Hole News and Guide* (which publication date is not more than 70 and not less than 90 days before the Election Day as required by Wyoming Statute § 22-29-110) setting forth the name of the District, the county in which the District is located, the date of the election, and a description of the ballot Proposition, as required by Wyoming Statute § 22-29-113(h). The Proclamation shall state that the election is a mail ballot election and further state that anyone entitled to vote shall receive a ballot with a return envelope and with the date and time that the ballot must physically be in the hands of the election official. The Offices of Mountain Property Management at 250 Veronica Lane, Jackson, Wyoming 83001 will also be open as a polling place from 9:00 a.m. to 2:00 p.m. on Election Day.

6. The Proclamation shall be in substantially the following form:

PROCLAMATION AND NOTICE OF ELECTION
SKYLINE IMPROVEMENT AND SERVICE DISTRICT,
TETON COUNTY, STATE OF WYOMING
TUESDAY, JUNE 11, 2024

PUBLIC NOTICE IS HEREBY GIVEN that a Special Election shall be held on Tuesday, June 11, 2024 at which time there shall be submitted to the qualified electors and landowners of the Skyline Improvement and Service District the following questions:

Proposition No. 1:

“Shall Skyline Improvement and Service District (the “District”) be authorized to incur indebtedness in an aggregate principal amount not to exceed \$955,000 at a maximum rate of interest not to exceed 2.5% per annum for a period not to exceed 20 years, for the purpose of financing the costs of placing into service water well no. 4, replacing well pumps in water well nos. 2 and 3, upgrading electrical supply, replacing water transmission pipe and valves, and rehabilitating the water supply control storage tank to be paid for by a special assessment to be imposed against property within the District?”

FOR THE PROPOSITION _____

AGAINST THE PROPOSITION _____

This will be a mail ballot election. Everyone entitled to vote will receive a ballot in the mail and after voting, that ballot shall be returned in the return envelope provided by mail to Skyline Improvement and Service District, c/o Mountain Property Management, P.O. Box 2228, Jackson, Wyoming, 83001 or in person at offices of Mountain Property Management, 250 Veronica Lane, Jackson, Wyoming. It must be physically received by 5:00 P.M., Tuesday, June 11, 2024. Additionally, the offices of Mountain Property Management located at 250 Veronica Lane, Jackson, Wyoming will be open as a polling place from 9:00 a.m. to 2:00 p.m. on Tuesday, June 11, 2024. The ballots shall contain the same questions as stated above, and the elector/landowner shall indicate his or her choice “FOR THE PROPOSITION” or “AGAINST THE PROPOSITION” for each proposition by making a check mark next to the applicable words.

IN WITNESS WHEREOF, the Board of Directors of the Skyline Improvement and Service District, Teton County, State of Wyoming, has caused this Notice to be given by the Secretary of the District required by law, as of the 21st day of March, 2024.

Publish in: *Jackson Hole News and Guide*

Latham Jenkins, Secretary of the
Board of Directors of Skyline Improvement
and Service District

Publish on: March 27, 2024

7. No later than forty-five (45) days prior to election day, the secretary or the attorney for the District shall request from the Teton County Clerk a list of qualified electors residing within the District as required by Wyoming Statute § 22-29-116(a)(i).

8. No later than thirty (30) days prior to election day, the Teton County Clerk shall certify and submit to the election official of the District a list of qualified electors residing within the District as required by Wyoming Statute § 22-29-116(a)(ii).

9. No sooner than twenty five (25) days and no later than fifteen (15) days before the election day, the election official shall mail to each landowner who has filed a written authorization and request for a mail ballot and to each qualified elector entitled to vote in the mail ballot election, at the address last appearing in the registration records a mail ballot packet, which shall be marked “DO NOT FORWARD-ADDRESS CORRECTION REQUESTED”, or any other similar statement which is in accordance with the United States postal service regulations, and shall also contain the statutorily required warning that criminal laws regulating the conduct of election apply with equal force to mail ballot elections.

ADOPTED AND APPROVED this 21st day of March, 2024.

**SKYLINE
IMPROVEMENT AND SERVICE
DISTRICT**

ATTESTED:

Kurt Harland, President
Board of Directors

Latham Jenkins, Secretary
Board of Directors

PUBLIC COMMENT (Video time: 01:29:19)

Warren Machol regarding the reduction of the rate and potential loan forgiveness amount, what will be voted on? What is published in the notification? Or, the lesser amounts provided by SLIB?

LOT 22 – SEPTIC SYSTEM REPLACEMENT APPROVAL (Video time: 01:31:08)

A motion was made by Chair Harland to approve the septic system replacement on lot 22 and Secretary Jenkins seconded the motion. Chair Harland called for a vote. The vote showed all in favor and the motion carried.

NEXT BOARD MEETING – THURSDAY, APRIL 18, 2024 (Video time: 01:32:00)

A Special Meeting will be called prior to April 18, 2024, to finalize the SRF loan application.

PUBLIC COMMENT (Video time: 01:32:50)

Warren Machol regarding construction parking along the roadway near lot 3-19. Worthy Johnson asked what approval percentage is needed to have the bond election pass.

ADJOURNMENT (Video time: 01:36:15)

A motion was made by Chair Harland and Treasurer Streator seconded the motion. Chair Harland called for a vote. The vote showed all in favor and the motion carried. The meeting adjourned at 5:35 p.m.

Approved

Approved


Latham Jenkins (May 17, 2024 09:00 MDT)


James Streator (May 17, 2024 10:10 CDT)

Latham Jenkins
Secretary

James Streator
Treasurer

CORRESPONDENCE RECEIVED:

From: Jennifer Russell <jennifer.russell@wyo.gov>

Sent: Tuesday, February 20, 2024 12:51 PM

To: Josh Kilpatrick <jkilpatrick@nelsonengineering.net>

Cc: bobnorton51 <bobnorton51@gmail.com>; office@skylineranchisd.com; Wendy Meyring <wendy@mpmjh.com>; Elizabeth Blackwell <elizabeth.blackwell@wyo.gov>; SLF-GRANTSANDLOANS <slf-grantsandloans@wyo.gov>

Subject: Re: Skyline Meter Replacement Project (DWSRF 247)

Josh:

This takes care of everything I need.

If it has not done so already, the District should contact OSLI directly (I am copying them on this email) to finish up any paperwork needed for that office.

Hope all goes well with getting funding for other projects for the District.

As always, feel free to email or call me if you have any questions, comments, or concerns.

Jennifer

Jennifer Russell, P.E.

Project Manager - Construction

DWSRF Technical Advisor

Wyoming Water Development Office

6920 Yellowtail Road

Cheyenne, WY 82002

Phone (307) 777-7626

jennifer.russell@wyo.gov

From: Josh Kilpatrick <jkilpatrick@nelsonengineering.net>

Sent: Tuesday, February 20, 2024 3:38 PM

To: Wendy Meyring <wendy@mpmjh.com>

Cc: Leah Duke <leah@mpmjh.com>; Suzanne Lagerman <slagerman@nelsonengineering.net>

Subject: RE: Skyline Meter Replacement Project (DWSRF 247)

Wendy,

Yes. I would just inquire with OSLI (Elizabeth) if they need additional paperwork. I presume there will need to be some final paperwork to initiate the loan repayment process.

Did the final payment (PA #5) go out to Plumbing Anytime?

Josh Kilpatrick, PE

Project Engineer

PH: (307)690-2086

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From: Linda Matthews <lindak.matthews1@gmail.com>

Sent: Friday, February 23, 2024 1:15 PM

To: Wendy Meyring <wendy@mpmjh.com>

Cc: Matt Matthews <matthewsmatt2@gmail.com>

Subject: Matthews at Skyline Ranch

Hi Wendy:) Called and left you a VM but wanted to follow up with an email.

We are pursuing an addition over our garage. We have a couple of general questions regarding specific CCRs that might override teton county requirements.

1. Is there any type of height restriction on an addition whereby the addition cannot be taller than any of the existing peaks?
2. What about view obstruction? How does that all get determined and sorted out?

Our garage already has a second story (small) and we are just looking to be able to stand up in it, FYI.

Call or email and please site the CCR in effect.

Thank you!! Linda Matthews

Hello Teton County Special Districts,

My name is Rich Ochs and I am the Emergency Management Coordinator for Teton County, WY. Your email address was on the County's list of special districts, and I'm writing today to invite you to participate in the update of our regional Hazard Mitigation Plan. This update occurs every five years, and the result is the Region 8 Hazard Mitigation Plan. You can see our latest version (rewritten in 2020, with a 2024 update) [here](#). This plan is essentially an analysis of natural hazards that our community may face, plus a list of mitigation efforts we can undertake to help prevent or lessen those hazards.

I am reaching out to special districts because if you actively participate in the plan update process, your district can pass a resolution and adopt the 2025 Region 8 Hazard Mitigation Plan. Why would your district want to adopt the plan? Well, adoption can make your district eligible to apply for FEMA [hazard mitigation assistance grants](#) that can support projects that reduces or eliminates long-term risk to people and property from future disasters. Sometimes public works projects that a district may already be pursuing can fall into a hazard mitigation category.

But, as we all know, there is no such thing as free money. So what is the catch? Here are a few:

- In order for your district to adopt the plan and be a signatory, you must be an active participant in the update. This will require assigning personnel to attend meetings, fill out paperwork, and provide meaningful feedback over the next several months.
- Your district, after participating in the update, will need to adopt the plan via resolution.
- Hazard Mitigation Assistance Grants from FEMA can be a significant paperwork burden, usually only fund up to 75% of a project, generally require a long lead time before funding is awarded, and many times are competitive on a national scale.

If this sounds like it might be of interest to your district, please reach out to me via email or give me a call at 307-732-8594 and we can discuss what that would look like. Examples of districts and boards that have adopted and signed our plan in the past are Teton County Commissioners, Town of Jackson Council, Teton Conservation District, and the Jackson Hole Airport Board. Flat Creek Watershed Improvement District is also working to adopt

the plan in 2025. Attached is a slideshow overview of the mitigation planning process. Please let me know if you have questions, and thanks for your time.

Rich Ochs, CEM®, MEP, WEM
Coordinator, Teton County Emergency Management
Chairman, Teton Local Emergency Planning Committee (LEPC)
Wyoming Type 3 All-Hazards Planning Section Chief (PSC3-AH)

Wyoming All-Hazards Liaison Officer (LNO-AH)
PO Box 4458
Jackson, WY 83001
o: (307) 732-8594
c: (307) 413-5040
f: (307) 732-5799
rochs@tetoncountywy.gov
www.tetoncountywy.gov/em



Correspondence, including e-mail, to and from employees of Teton County, in connection with the transaction of public business, is subject to the Wyoming Public Records Act and may be disclosed to third parties.

From: jwillott@aol.com <jwillott@aol.com>
Sent: Monday, February 26, 2024 9:45 AM
To: Wendy Meyring <wendy@mpmjh.com>
Cc: Suzanne Lagerman <slagerman@nelsonengineering.net>; Kurt Harland <kurt@bhhsjacksonhole.com>; Latham Jenkins <latham@livewaterproperties.com>; Streator, Jamie <jamie.streator@cowen.com>; Leah Duke <leah@mpmjh.com>
Subject: Re: Water Usage - SRF Loan Application

Wendy, Thank you for your note. I am surprised that the corrections are that large. Please send me a spreadsheet that shows the corrections applied to any homeowner over the last five years.

John

From: michael minter <michaelminter1950@gmail.com>
Sent: Monday, February 26, 2024 10:49 AM
To: thekurtharland@gmail.com; Wendy Meyring <wendy@mpmjh.com>; jstreator58@gmail.com; dlatham@budsbenz.com
Subject: March Water System Upgrade Meeting

Following the release of the 2021 WWDC study, residents submitted a number of questions, some of which related to the possibility of providing fire suppression in Skyline. It is my understanding that this is not a possibility until the distribution lines are replaced, but will the new pumps provide the required minimum pressures should the community vote for fire suppression? Home insurance premiums have increased dramatically around Jackson (mine doubled this year), and insurers are pointing to the possibility of fires as a cause of the premium increase (in addition to the increase in property values and construction costs). Thank you, M. Minter

From: Latham Jenkins <latham@livewaterproperties.com>
Sent: Monday, February 26, 2024 10:59 AM
To: Wendy Meyring <wendy@mpmjh.com>
Subject: Re: Skyline ISD - Backflow Preventer Requirement - Reminder

Thanks Wendy.

I have reached out to Plumbing Anytime multiple times, and they have yet to respond. I had Charlie's Plumbing in the other weekend, and they said we have one installed. Nonetheless, you can see my emails to them below. Working on it.

Take care.

From: Warren Machol <wlm.assoc@gmail.com>
Sent: Monday, February 26, 2024 12:54 PM
To: Wendy Meyring <wendy@mpmjh.com>; Skyline Ranch Improvement & Service District <info@skylineranchisd.com>
Cc: Jamie Streator <jstreator58@gmail.com>; Latham Jenkins <latham@livewaterproperties.com>; Kurt Harland <thekurtharland@gmail.com>
Subject: Re: Skyline ISD - Backflow Preventer Requirement - Reminder

Wendy,

Thank you for your message. It reminded me that I had planned to reach out to you earlier to talk about the best course of action. I have a question regarding the dual-check valve requirement. Would two single-check valves be sufficient to meet this requirement? If not, please provide me with a list of acceptable devices and the age requirement to remain compliant.

The following questions are being asked in accordance with guidelines for public information requests under the Freedom of Information Act.

- 1) List of all taps of ISD water line (Water Taps) identified by lot and name.
- 2) Identify Water Taps that complied with the backflow preventer requirements before the enactment of Article V amendment** (Article V). (i.e., required no plumbing updates with meter install to comply with Article V)
- 3) Identify each Water Tap identified by lot and name that required plumbing changes to comply with Article V.
- 4) Identify each Water Tap by lot and name that has, as of 2/1/24, made plumbing changes to comply with Article V.
- 5) Identify each Water Tap by lot and name that has not, as of 2/1/24, made plumbing changes to comply with Article V.

** Article V amendment to the water regulations enacted on July 31, 2023

I have attached a spreadsheet of meter/backflow installs updated 12.14.23 for you as an example of what is requested above. An updated and correct spreadsheet version will be able to meet my request for information. As you know, I have found numerous errors and omissions on the 12/14 spreadsheet. The ISD must address these errors as it has become responsible for water regulation compliance within members' homes.

Please let me know if you want to discuss my identified errors.

I'm looking forward to hearing back from you.

All the best

Warren

WLM Associates
500 NW Ridge Rd
Jackson WY 83001

307 734 1920 (o)

917 455 7470 (c)

From: Bob Norton <bobnorton51@gmail.com>
Sent: Monday, February 26, 2024 1:21 PM
To: Wendy Meyring <wendy@mpmjh.com>
Cc: Kurt Harland <kurt@bhhsjacksonhole.com>; Streator, Jamie <Jamie.Streator@cowen.com>; Latham Jenkins <latham@livewaterproperties.com>
Subject: Re: FW: March Water System Upgrade Meeting

Wendy,

Mike is correct, fire suppression in Skyline has been discussed and is proposed in the Skyline ISD Water Supply Level II Study. The current water supply and distribution system cannot provide the minimum required flow at this time. The proposed water supply improvements do increase the available water supply to meet the minimum fire suppression requirement of 500 gpm with the largest well out of service. However, the Skyline water system still can not provide 500 gpm fire suppression until the distribution system is upgraded.

Bob

From: theoffice plumbing-anytime.com <theoffice@plumbing-anytime.com>
Sent: Monday, February 26, 2024 5:06 PM
To: Wendy Meyring <wendy@mpmjh.com>; Latham Jenkins <latham@livewaterproperties.com>
Cc: Leah Duke <leah@mpmjh.com>
Subject: Lot #9 Double Check Valve

Dear Wendy & Latham

First, I must apologize for the delayed response to Latham. I have finally been able to connect with Steve about the installation in your home. I was having trouble because I could not find an invoice for the double check valve. Latham you reference a paid bill for this work, please give me a call to help give me some details you have on this.

Wendy please report to the board that Lot 9 (3155 W Mallard) had the double check valve installed at the home at the same time as the meter. The photo that Latham provided does show the valve installed.

Regards,

Laurie Forstrom

307-413-5121
Plumbing Anytime Inc.
4050 Pub Place Suite # 1
PO Box 4814
Jackson WY. 83001

From: Warren Machol <wlm.assoc@gmail.com>
Sent: Wednesday, February 28, 2024 11:12 AM
To: Wendy Meyring <wendy@mpmjh.com>
Cc: Bob Norton <bobnorton51@gmail.com>; JOHN WILLOTT <jwillott@aol.com>; jeffrey.anderson@tcw.com; Jamie Streator <jstreator58@gmail.com>; Latham Jenkins <latham@livewaterproperties.com>; Kurt Harland <thekurtharland@gmail.com>; Corbin McNeill <camcneilljr@gmail.com>; Maria Johnson <mariajohnson53@gmail.com>; Worthy Johnson <wjohnson@lawrencecapitalmgt.com>
Subject: Re: Skyline Infrastructure Committee Meeting

Wendy,

Thank you for the invite to the infrastructure meeting next Monday. Please provide the meeting agenda and the process for the infrastructure meeting.

In addition, if there are any materials or data to be presented at the meeting, would you please provide a copy, Particularly the objective of the proposed \$1.4 million project and the alternatives considered to Value engineer our water system's needs given the cyclical and decreasing demands for water from our system.

I have previously presented the chart below of the last six years' water production and ISD billing for water. The established decreasing demand

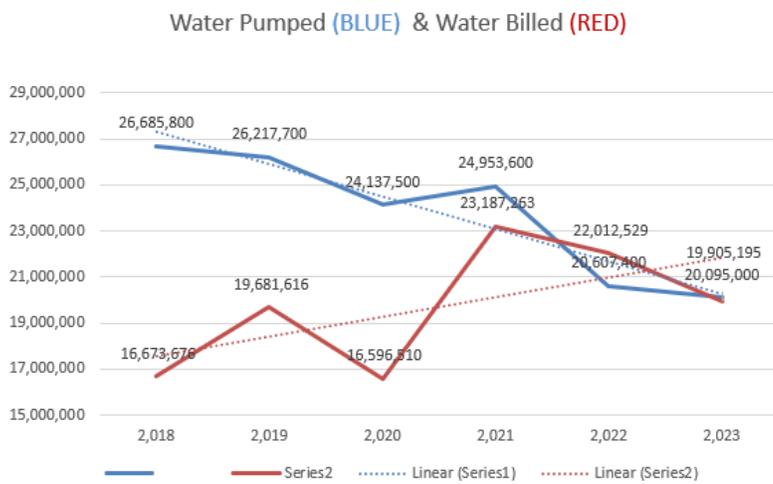
trend of water pumped in the previous three years is well established.

The additional data graphed is the gallons of water the ISD billed for during the last six years. Over the previous three years, the ISD

has collected for 98.7% of the water pumped from the wells using the old meters (The water study found slippage below 10% for a system of our

age was terrific)

I think both of these current data points will be of assistance in our discussions.



I'm looking forward to speaking.

All the best

Warren

WLM Associates

500 NW Ridge Rd
Jackson WY 83001

307 734 1920 (o)

917 455 7470 (c)

From: Warren Machol <wlm.assoc@gmail.com>

Sent: Wednesday, February 28, 2024 11:46 AM

To: Wendy Meyring <wendy@mpmjh.com>

Cc: Bob Norton <bobnorton51@gmail.com>; JOHN WILLOTT <jwillott@aol.com>; jeffrey.anderson@tcw.com; Jamie Streater <jstreater58@gmail.com>; Latham Jenkins <latham@livewaterproperties.com>; Kurt Harland <thekurtharland@gmail.com>; Corbin McNeill <camcneilljr@gmail.com>; Maria Johnson <mariajohnson53@gmail.com>; Worthy Johnson <wjohnson@lawrencecapitalmgt.com>

Subject: Re: Skyline Infrastructure Committee Meeting

Thank you, Wendy, for the link to the agenda.

I will review and revert with questions.

All the best

Warren

WLM Associates

500 NW Ridge Rd
Jackson WY 83001

307 734 1920 (o)

917 455 7470 (c)

From: Suzanne Lagerman <slagerman@nelsonengineering.net>

Sent: Thursday, February 29, 2024 1:06 PM

To: Wendy Meyring <wendy@mpmjh.com>

Cc: Josh Kilpatrick <jkilpatrick@nelsonengineering.net>; Leah Duke <leah@mpmjh.com>

Subject: RE: Skyline Meter Project

Hi Wendy,

I'm not usually a party to the loans at this point in the project, but it seems to me that you finish the project, send in the last loan draw, complete whatever final loan paperwork is required, and then the principal forgiveness is applied prior to repayment of the loan. There will probably be a revised amortization schedule provided with the

final paperwork, but since the interest is 0%, the payment should just be the final amount that was drawn minus 25% of that amount divided by 20. (I'm not sure if the District drew/used the entire \$145,000. If they did, the annual payment would be \$5,437.50.)

There is criteria that needed to be met to receive the PF, so the worst case scenario repayment amount given in the loan docs was \$7250, in case the District did not comply with that criteria.

Principal Forgiveness. Upon completion of the Project and prior to repayment of the Loan, this Loan shall be granted principal forgiveness of up to twenty-five (25 %) of the drawn Loan funds, not to exceed Thirty-Six Thousand Two Hundred Fifty Dollars and Zero Cents (\$36,250.00), if the Borrower is eligible for principal forgiveness pursuant to this subsection.

I just called the OSLI and left a message for Penzi Tran to verify the above assumption, but I do think it's correct based on the language.

Suzanne

Suzanne Lagerman

Project Engineer

Nelson Engineering

P.O. Box 1599

Jackson, WY 83001

307-733-2087 ext 143

Dial my extension at any time.

From: Maria Johnson <mariajohnson53@gmail.com>

Sent: Thursday, February 29, 2024 1:37 PM

To: Wendy Meyring <wendy@mpmjh.com>

Subject: #655 NW Ridge

Hi Wendy,

Can you send a reminder to #655 about their trash? Everyday I pick up lunch bags, food and trash....I don't mind pick up but I've been doing it everyday. There doesn't appear to be a secure trash bin for food, etc. ..only an open receptical for lawn debris. The birds have a field day!

Thanks, Maria

Maria J. Johnson

307.203.2600 WY

941.964.7526 FL

From: Gust Bardy <gbardy@me.com>

Sent: Friday, March 1, 2024 12:17 PM

To: Wendy Meyring <wendy@mpmjh.com>

Cc: Ben Aufderheide <ben@acmwyoming.com>

Subject: Re: Skyline

Wendy, Thanks for letting me know. News to me.

Ben, please see below. Where is this trash coming from?

Please fix. Thanks, Gust

From: Linda Matthews <lindak.matthews1@gmail.com>

Sent: Tuesday, March 5, 2024 7:57 AM

To: Wendy Meyring <wendy@mpmjh.com>

Cc: Matt Matthews <matthewsmatt2@gmail.com>

Subject: Matthews' septic

Hi Wendy:) We still have the original septic field from when the house was built and want to move ahead with installing a new one (prior to any work on the proposed garage addition).

Do we need board approval to do this?

Linda K. Matthews

lindak.matthews1@gmail.com

cell: 847-421-7116

From: Worthy Johnson <wjohnson@lawrencecapitalmgt.com>

Sent: Wednesday, March 6, 2024 2:25 PM

To: office@skylineranchisd.com; Wendy Meyring <wendy@mpmjh.com>; Kurt J. Harland <thekurtharland@gmail.com>; Latham Jenkins <latham@livewaterproperties.com>; Streator, Jamie <Jamie.Streator@cowen.com>

Cc: jkilpatrick@nelsonengineering.net; slagerman@nelsonengineering.net; mariajjohnson53@gmail.com; bobnorton53@gmail.com

Subject: FW: 1990 Resolution RE: Road Expense Allocation-TIME FOR REVISION

Importance: High

Thank you for finding the 1990 Resolution as to how, at that time-nearly 34 years ago-, the road cost responsibilities were then laid out (2nd Attachment).

Needless to say, numerous events have occurred over those last 34 years:

#1 Five (5) additional lots were developed/ added to the first (1st) Filing:

- #42 Goodson

- #43 ex-Hemmings

- #40 Parker

- #33 ex-Koski

- #39 Vance

that added additional car, truck, motorcycle, building vehicle traffic, etc. continuous usage.

#2 numerous additional lots on TEAL were developed post 1990-therefore more traffic/usage for access/egress.

Given the sizable increase in traffic through additional development on:

- West Millard

- Goldfinch

- Teal South of Lot 34 (as well as North of Teal)

that covers both the newly developed lots as well as the additional traffic transversing to TEAL from the entrance.....

A revision needs to be made to the original proportions of road costs. The above three road sections' maintenance costs (see 1st attachment) need to **be revised to a 50-50 split**

between the First (1st) and Second (2nd) Filings versus all onto the 2nd Filing.

Summary & Conclusion:

- This will have NO IMPACT on OUR -SRISD's- 24-25 Total Budget.

- The points made above-#1 and #2- should, however, change the ratio of Road Coverage between the First (1st) and Second (2nd) Filings by "X" amount .

- We would request Nelson Engineering to remeasure this section, reapportion the square footage and adjust the percentages

- accordingly, by the newly adjusted numbers.

- These numbers can easily be ascertained while they-Nelson Engineering- "engineer" the chip sealing project this Spring if not sooner from existing records in their files.

- This revised Road proportion should be completed prior to any 2024-25 tax allocation going out to the County....

Thank you for your updated (over a score and a half years ago) consideration.

We formally request this issue be put on the Agenda for the 21 March 2024 Board Meeting and for a proposed Revised Resolution to memorialize the updated changes.

Worthy & Maria Johnson

500 N. Meadowlark Rd

From: Warren Machol <wlm.assoc@gmail.com>

Sent: Monday, March 11, 2024 5:59 PM

To: Wendy Meyring <wendy@mpmjh.com>; Skyline Ranch Improvement & Service District <info@skylineranchisd.com>

Cc: Worthy Johnson <wjohnson@lawrencecapitalmgt.com>; Maria Johnson <mariajjohnson53@gmail.com>; John Willott <jwillott@aol.com>

Subject: Re: FW: Skyline Meter Project

Wendy,

Thank you for following up on my request regarding the status of the 25% debt forgiveness on the Remote Water Meter and Backflow prevention loan.

All the best

Warren

From: Maria Johnson <mariajjohnson53@gmail.com>

Sent: Wednesday, March 13, 2024 7:35 AM

To: Wendy Meyring <wendy@mpmjh.com>

Subject: Town hall meeting

Good morning Wendy,

I've had a couple of homeowners ask about the meeting tomorrow.....would you re-send the original email as a reminder with the time/date and zoom info to all?

Thanks,

Maria

Maria J. Johnson

307.203.2600 WY

941.964.7526 FL

From: Linda Matthews <lindak.matthews1@gmail.com>

Sent: Wednesday, March 13, 2024 10:32 AM

To: Wendy Meyring <wendy@mpmjh.com>

Cc: Matt Matthews <matthewsmatt2@gmail.com>

Subject: Matthews' septic and shed

Hi Wendy:)

We've changed our plans and will no longer be doing an addition to our garage.

However, we do still plan to put in a new septic field and will get those plans to you ASAP.

In addition, we are interested in placing a single story shed on the back, SW corner of our property. (approx. 14 x 14 or 196 SF). Our understanding is that this does not require a building permit through the county unless we install electricity or plumbing, which we don't intend to do at this time.

What are the HOA requirements to move forward ?

Thank you!

Linda Matthews

Linda K. Matthews

lindak.matthews1@gmail.com

cell: 847-421-7116

From: wmorgan@wyoming.com <wmorgan@wyoming.com>

Sent: Thursday, March 14, 2024 12:48 PM

To: Wendy Meyring <wendy@mpmjh.com>

Subject: Re: Skyline Easement

Hi Wendy,

I was to meet with our lawyer yesterday to just make sure all was okay. But, I had to deal with a dead horse - mine - at the ranch yesterday til about 1:30, so I missed the meeting. I was thinking recently that I had better double check the new Skyline easement to make sure it is okay with the Nature Conservancy easement - however that might be. I'm not sure if the original Skyline easement was done before the NC easement was placed on the land or after. The NC knew about the new well and additional land needed for the Skyline easement early on in your planning process and verbally were okay with it.

Sorry to be late again,
Wendy

From: Gust Bardy <gbardy@me.com>

Sent: Thursday, March 14, 2024 1:19 PM

To: Wendy Meyring <wendy@mpmjh.com>

Subject: Vote on water...

Hi Wendy,

Will the vote on the water loan be verbal or written? I may not be able to log into the meeting.

Gust Bardy
655 North West Ridge Road (under construction).

206-679-7058

From: Worthy Johnson <wjohnson@lawrencecapitalmgt.com>

Sent: Thursday, March 14, 2024 4:51 PM

To: wendy@mpmjh.com; office@skylineranchisd.com

Cc: jkilpatrick@nelsonengineering.net; Suzanne Lagerman <slagerman@nelsonengineering.net>; mariajjohnson53@gmail.com

Subject: FW: Skyline Infrastructure Committee Meeting-Presentation Materials

Importance: High

www.Skylineranchisd.com

Dear Team.....Is it possible to post the NE presentation materials on the website prior to tonight's meeting so that we can more easily see said material?

Thank you, if possible. Worthy

From: Bob Norton <bobnorton51@gmail.com>

Sent: Thursday, March 14, 2024 6:44 PM

To: Kurt Harland <kurt@bhhsjacksonhole.com>; Latham Jenkins <latham@livewaterproperties.com>; Jamie Streator <jstreator58@gmail.com>; Wendy Meyring <wendy@mpmjh.com>

Subject: Skyline Water Supply and Storage System Improvements

Skyline ISD Board,

Many of the arguments previously presented by the project detractors are not based on a comprehensive evaluation and, in some cases, are inaccurate. I believe that the Level II Study prepared by professional engineers and reviewed by independent professional engineers and geologists with the WWDC and DEQ is a thorough and comprehensive evaluation of the Skyline Water system.

Therefore, I am in favor of proceeding with the final design and construction of the Skyline Water Supply and Storage project as outlined in the Drinking Water SRF Loan application. I believe that it is important to plan for the build out of Skyline, with houses and landscaping on all 90 lots, and to plan for future fire suppression capabilities. I believe that it is important to move forward with the project now because we have the availability of a WWDC grant for water supply improvements and the possibility of a low interest loan. I caution the Board that not

accepting the available grant and rejecting the loan will only delay the necessary improvements and will cost Skyline even more in the future.

Bob Norton

Skyline Tract 3-23

155 Meadowlark Rd.

From: Warren Machol <wlm.assoc@gmail.com>

Sent: Wednesday, March 20, 2024 2:16 PM

To: Wendy Meyring <wendy@mpmjh.com>

Cc: Skyline Ranch Improvement & Service District <info@skylineranchisd.com>; Jamie Streator <jstreator58@gmail.com>; Latham Jenkins <latham@livewaterproperties.com>; Kurt Harland <thekurtharland@gmail.com>

Subject: Lot 3-20 barn meter installation discussion

Wendy,

I request that the Lot 3-20 Machol Barn meter installation be added to the March 21, 2024 meeting agenda. The topic was on the agenda at the last February 15, 2024, meeting, but it went unresolved and pushed forward.

Background:

The topic of financed project terms and scope has been discussed since October 2023, when Bob Norton, in his capacity as ISD Treasurer, stated that the board could change the repayment of indebtedness after the fact based on metrics that were not disclosed during the public meeting to indebted members of the ISD.

I found this opinion incomprehensible, given the responsibility of the ISD Board to provide three components to members before applying to the WWDC \ SLIB to indebt members.

- Timing of the Project
- Scope of the Project
- Financial Obligation of Members for the project, including debt repayment.

The Meter project public meeting (August 2021) stated that the financial obligation would be less than \$85 per member for 20 years. The approximate amount (\$84.44, to be exact) has been billed on our taxes for the past two tax year cycles.

To be resolved:

I have asked the ISD Board to confirm that the member assessment amount to repay the ISD meter project indebtedness will remain the same as previously invoiced until maturity. At that point, the ISD would be permitted access to the 3-20 Barn to install a new remote read meter.

At the last board meeting, the ISD Chairman stated that the board could change member obligations at any time (minutes do not reflect). The statement requires correction, as it would fail to meet the WWDC / SLIB legal requirements necessary to apply for the above loan.

I request a definitive resolution to this open question: Is each member's debt service responsibility fixed for the loan term?

The ISD Board needs to expressly confirm that the debt service obligations of each member must be fixed and unalterable for all members during the loan term as disclosed at a respective project(s) public meeting.

Once definitively Resolved, that debt service obligation is unalterable for all members:

We will permit the ISD Board's contractor to enter the Barn at lot 3-20 of Skyline Ranch to install a remote-read water meter as required by the ISD's Regulation V amendment.

Respectfully submitted for resolution

Warren and Debbie Machol,

Owners lot 3-20 Skyline ranch

WLM Associates

500 NW Ridge Rd

Jackson WY 83001

307 734 1920 (o)

917 455 7470 (c)



OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF THE
SKYLINE IMPROVEMENT AND SERVICE DISTRICT
TETON COUNTY, WYOMING

The Directors of the Skyline Improvement and Service District met in regular meeting on **April 18, 2024**, in the Mountain Property Management Conference Room, located at 250 Veronica Lane, Jackson, Wyoming and via Zoom. The meeting was called to order at 4:06 p.m.

Directors present: Kurt Harland (Zoom), Chair, Latham Jenkins, Secretary, and Jamie Streater (Zoom), Treasurer.

ADOPTION OF THE AGENDA (Video time: 00:00:39)

A motion was made by Chair Harland to approve the agenda with the addition of Public Comment of Items Not Appearing on the Agenda, and Road Chip Sealing Proposal and seconded by Secretary Jenkins. Chair Harland called for a vote. The vote showed all in favor and the motion carried.

PUBLIC COMMENT (Video time: 00:02:10)

Worthy Johnson requesting the budget vs. actual and bills to be paid to the website prior to the monthly meeting.

APPROVE PAYMENT OF INVOICES (Video time: 00:03:26)

A motion was made by Chair Harland to approve the payment of \$9,245.04 of monthly bills and Secretary Jenkins seconded the motion. Chair Harland called for a vote. The vote showed all in favor and the motion carried.

Skyline Improvement & Service District					
Date	Vendor	Ref. No	Description	Due Date	Total
4/1/2024	Mountain Property Management		Monthly Management	4/1/2024	\$3000.00
4/11/2024	Nelson Engineering	64136	engineering, loan work, public meetings	4/11/2024	\$2058.75
4/11/2024	Nelson Engineering	64136	chip seal work	4/11/2024	\$1046.25
4/11/2024	Clearwater Operations & Services	2030	monthly contract	4/11/2024	\$600.00
4/11/2024	Clearwater Operations & Services	2030	locates, clear snow, lead worksheet, read meters	4/11/2024	\$581.25
4/11/2024	Teton Media Works, Inc.	363707	election notice	4/11/2024	\$178.25
4/11/2024	Teton Media Works, Inc.	363708	chipseal advertising	4/11/2024	\$241.50
4/11/2024	Local Government Liability Pool	15168	membership 7/1/24-6/30/25	4/11/2024	\$600.00
4/11/2024	Lower Valley Energy		acc#294586001, 2/14-3/14	4/11/2024	\$37.48
4/11/2024	Lower Valley Energy		acc#294586003, 2/14-3/14	4/11/2024	\$63.35
4/11/2024	Lower Valley Energy		acc#294586002, 2/14-3/14	4/11/2024	\$79.96
4/17/2024	Teton Media Works, Inc.	364102	water storage advertising	4/17/2024	\$207.00
Total for Skyline Improvement & Service District					\$8693.79
Grand Total - both Pages					\$9,245.04

Skyline Improvement & Service District - Well #4 Grant invoices					
Date	Vendor	Ref. No	Description	Due Date	Total
4/11/2024	Nelson Engineering	64003	engineering	4/11/2024	\$551.25
Total for Skyline Improvement & Service District - Well #4 Grant invoices					\$551.25
Total for Skyline Improvement & Service District-to be transferred from road reserve as part of intra-company loan					
Total for WWDC - prepayment & retainage payments from State on hand to be subtracted					
Total Due					\$551.25
Skyline Improvement & Service District - Meter Loan invoices					
Total for Skyline Improvement & Service District - Meter Loan invoices					\$0.00

PUBLIC COMMENT ON ITEMS NOT APPEARING ON THE AGENDA (Video time: 00:08:03)

No Public Comment

ROAD CHIP SEAL (Video time: 00:08:16)

A motion was made by Secretary Jenkins to authorize Nelson Engineering to negotiate with the low bidder to potentially reduce the bid and Chair Harland seconded the motion. Chair Harland called for a vote. The vote showed all in favor and the motion carried.

PUBLIC COMMENT (Video time: 00:14:02)

Worthy Johnson regarding the wording of the chip sealing public notice regarding bid requirements and the need to take the lowest bid.

NEXT BOARD MEETING – THURSDAY, MAY 16, 2024

ADJOURNMENT (Video time: 00:19:26)

A motion was made by Chair Harland and Treasurer Streator seconded the motion. Chair Harland called for a vote. The vote showed all in favor and the motion carried. The meeting adjourned at 4:25 p.m.

Approved


Latham Jenkins (May 17, 2024 09:00 MDT)

Latham Jenkins
Secretary

Approved


James Streator (May 17, 2024 10:10 CDT)

James Streator
Treasurer

Skyline Minutes 4-18-24

Final Audit Report

2024-05-17

Created:	2024-05-17
By:	Mountain Property Management (info@mpmjh.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAIGKvifrCr5Y3orUx8GuPRR35Rg2yxueS

"Skyline Minutes 4-18-24" History

-  Document created by Mountain Property Management (info@mpmjh.com)
2024-05-17 - 2:35:51 PM GMT- IP address: 207.183.166.24
-  Document emailed to Latham Jenkins (latham@livewaterproperties.com) for signature
2024-05-17 - 2:38:47 PM GMT
-  Email viewed by Latham Jenkins (latham@livewaterproperties.com)
2024-05-17 - 2:58:58 PM GMT- IP address: 104.28.50.161
-  Document e-signed by Latham Jenkins (latham@livewaterproperties.com)
Signature Date: 2024-05-17 - 3:00:16 PM GMT - Time Source: server- IP address: 104.28.50.122
-  Document emailed to Jamie Streator (jstreator58@gmail.com) for signature
2024-05-17 - 3:00:19 PM GMT
-  Email viewed by Jamie Streator (jstreator58@gmail.com)
2024-05-17 - 3:09:13 PM GMT- IP address: 104.28.103.15
-  Document e-signed by Jamie Streator (jstreator58@gmail.com)
Signature Date: 2024-05-17 - 3:10:11 PM GMT - Time Source: server- IP address: 174.215.242.243
-  Agreement completed.
2024-05-17 - 3:10:11 PM GMT