

**SKYLINE IMPROVEMENT AND SERVICE DISTRICT
MINUTES OF BOARD MEETING
August 19, 2021**

A public meeting of the Directors of the Skyline Improvement and Service District was held on August 19, 2021 via Zoom as well as 138 N. Cache, Berkshire Hathaway building immediately following the Public Hearing regarding the metering project. Kurt Harland, Latham Jenkins (both at BH office) and Jim Lewis (Zoom) constituting a quorum were present. Homeowners attending were Worthy Johnson, Warren Machol, and Corbin McNeil

Kurt, serving as Chairman, called the meeting to order at 4:56 pm.

1. Review and approve Board minutes of 7/15/2021 and 7/29/21

Action: Kurt made a motion to approve the minutes of 7-15-21 and Latham seconded. There was no public comment.

The motion passed, 3-0.

Action: Kurt made a motion to approve the minutes of 7/29/21 special board meeting. Latham seconded the motion.

Public comment- Worthy Johnson asked about the reason for the increase. Kurt said it was for inclusion on backflow preventors in the application.

Following public comment the motion passed unanimously, 3-0.

2. Changes to agenda and adoption of agenda

Action: Kurt made a motion to adopt the agenda. Latham seconded.

Public comment: Warren Machol said that some of the items he requested at the last board meeting were not on this agenda.

Following public comment, the motion passed, 3-0.

3. Public comment on items not appearing on agenda

Corbin McNeil asked is the board is going to discuss the WWDC report recommendations in an open meeting prior to adopting it. Jim replied that yes it would be.

Worthy Johnson asked about the provision of water usage numbers by lot and the reason for redaction.

Warren Machol talked about the inequitable water usage methodology and the providing the information requested of water usage by lot.

4. Correspondence received- Kurt said that an email had been received from Warren Machol regarding edits to the board meeting minutes after they had already been approved.

5. Review Treasury Report as of 7/31/2021 and approve payment of invoices.

As of July 31, 2021 total funds in all District financial accounts total \$535,197.87. Subtracting out the \$12,000 in LVE restricted funds , and the \$12,500 in funds earmarked as refundable road damage deposits for homes under construction results in net Skyline balances of \$510,6 97.87 vs \$514,631.17 for the previous month.

The below list of invoices as of 7-31-21 were reviewed by the Board for approval:

Clearwater Operations & Services	\$	611.25
Hess D'Amours & Krieger		690.00
Latham Jenkins		64.00
Lower Valley Energy		681.16
Modern Lighting & Electric		521.68
Nelson Engineering		3,777.25
Teton County Environmental Health		20.00
Teton Financial Consulting		2,998.25
Teton Media Works		268.85

TOTAL \$ **9,632.44**

Action: Jim made a motion to approve the current invoices as of 7-31-21 totaling \$ 9,632.44 and billing two homeowners \$32.50 each for reimbursement of Clearwater services. Kurt seconded the motion which carried unanimously 3-0.

6. Update on relocation of ARV-1 from pumphouse and repair of ARV-2 on Tanager/NWR

Fish Creek Excavation submitted an estimate for \$27,608.64 which was more than twice the \$12,000 budget. We're seeking a second estimate from Westwood Curtis. Both indicated it could be done before winter.

Public comment: Warren asked about the new location of the ARV-1 as well as the filters in the barn as they are still getting sediment.

7. Updated on status of discussions with landowners of Crane Creek Ranch regarding an easement for well #4.

Jim said that as he was away for two weeks in August, and as the landowner still had family in town there has been no additional discussion although landowner is still amenable to the additional easement.

A meeting and visit to the well-site and proposed easement area is planned for the week of August 30th.

8. Tags on hydrants as required by Fire Marshall

Kurt reported that Fire Marshall Kathy Clay required bags or tags to be placed on the fire hydrants as they don't meet flow requirements for fire suppression and they are needed to alert fire equipment of that fact.

9. Next hydrant flushing

Kurt reported that based on the recommendations of Clearwater we should flush our system hydrants once per year, in the Spring once the ground had thawed and prior to the irrigation systems being turned on.

Public comment: Warren said best practices state at least 2 flushes a year and 4x for older systems. Also asked about getting a set of Standard Operating Procedures and Worthy Johnson and Warren volunteered to help with the SOP's.

**10. Other business-
Next meetings 4pm-6pm**

Virtual attendance until further notice via Remote Access -

<https://us04web.zoom.us/join>, ID: 301 092 4055

Thursday, September 16, 2021

Thursday, October 21, 2021

Thursday, November 18, 2021

Thursday, December 16, 2021

11. Adjournment

Kurt made a motion to adjourn the meeting at 6:05pm

DocuSigned by:
Approved
Kurt Harland
Kurt Harland
Chairman

DocuSigned by:
Approved
Latham Jenkins
Latham Jenkins
Vice Chairman

