

**SKYLINE RANCH IMPROVEMENT AND SERVICE DISTRICT  
MINUTES OF MEETING  
January 14, 1999**

A regular meeting of the Directors of the Skyline Ranch Improvement and Service District and an election was held on January 14, 1999 at 7:30 p.m. at the residence of Bill Racow in Jackson, Wyoming.

The following Directors, constituting a quorum, were present:

Fred Staehr  
Bill Racow  
Bob Norton

Mr. Staehr served as President and Mr. Norton served as Vice Chairman.

The minutes from the meeting on December 17, 1998 were read and approved by Mr. Norton and seconded by Mr. Racow. Mr. Staehr moved to approve the Treasurer's Report from December 1998 and Mr. Racow seconded the motion.

Ms. Sue Mallon requested payment for the following bills totaling \$1,235.37:  
Sue Mallon, for December 1998 services in the amount of \$250.00  
LVP&L, for electricity for pumps 1,2,3 in the amount of \$271.19  
Owen Excavation, for snow removal in December 1998 in the amount of \$581.18  
Postmaster, for postage in the amount of \$33.00  
Tegeler & Associates, for Treasurer's bond from 10/97 to,10/98 in the amount of \$100.00

Ms. Mallon presented the Treasurer's Report and stated as of December 31, 1998 the District has an account balance of ~~\$23,615.30~~ <sup>41,919.09 RAN</sup> in account #314074, CD #30573 valued at \$32,252.48 CD #30572 valued at \$15,951.49, CD #33946 valued at \$10,560.08 and CD #33947 valued at \$4,219.81.

The board completed the form to pledge securities for Jackson State Bank. Mr. Staehr will put the District's form showing the pledged securities in the safety deposit box.


Per Mr. Norton, well #1, which has been down for approx. two months, should be fixed within the week.

The EPA required the District to do some tests. As of this meeting, Dave Stickle had taken the water samples and sent them in.

There being no further business to come before the committee, the meeting was adjourned by Mr. Staehr.

Attest:

Adjourned:

  
Vice Chairman

**SKYLINE RANCH IMPROVEMENT AND SERVICE DISTRICT  
MINUTES OF MEETING  
February 11, 1999**

A regular meeting of the Directors of the Skyline Ranch Improvement and Service District was held on February 11, 1999 at 7:30 p.m. at the residence of Bob Norton in Jackson, Wyoming.

The following Directors, constituting a quorum, were present:

Fred Staehr

Bob Norton

Mr. Staehr served as President and Mr. Norton served as Vice Chairman.

The minutes from the meeting on January 14, 1999 were read and approved by Mr. Norton and seconded by Mr. Staehr. Mr. Norton moved to approve the Treasurer's Report from January 1999 and Mr. Norton seconded the motion.

Ms. Sue Mallon requested payment for the following bills totaling \$2,946.47:  
Sue Mallon, for January 1998 services in the amount of \$250.00  
LVP&L, for electricity for pumps 1,2,3 in the amount of \$395.09  
Owen Excavation, for snow removal in January 1998 in the amount of \$1,266.38  
Teton County Co-Op, for water testing in the amount of \$45.00  
Tandy & Wood, for renewal of the D&O Liability Insurance in the amount of \$990.00

Ms. Mallon presented the Treasurer's Report and stated as of January 31, 1998 the District has an account balance of \$50,760.89 in account #314074, CD #30573 valued at \$32,252.48 CD #30572 valued at \$15,951.49, CD #33946 valued at \$10,560.08 and CD #33947 valued at \$4,219.81.

Per Mr. Norton, pump #1 is currently working.

Regarding the consumer reports required by the EPA, Mr. Norton will review and revise a sample report the District can use to send to the property owners.


Property owner Haight is delinquent on his water bill. Ms. Sue Mallon will send Mr. Haight as well as his renter a letter requesting payment.

Ms. Sue Mallon gave notice of quitting the position of bookkeeper for the District. She will stay until she can be replaced.

There being no further business to come before the committee, the meeting was adjourned by Mr. Staehr.

Adjourned:

Attest:

  
Vice Chairman

**SKYLINE RANCH IMPROVEMENT AND SERVICE DISTRICT  
MINUTES OF MEETING  
March 25, 1999**

A regular meeting of the Directors of the Skyline Ranch Improvement and Service District was held on March 25, 1999 at 8:00 p.m. at the residence of Bill Racow in Jackson, Wyoming.

The following Directors, constituting a quorum, were present:

Fred Staehr  
Bob Norton  
Bill Racow

Mr. Staehr served as President and Mr. Norton served as Vice Chairman.

The minutes from the meeting on February 11, 1999 were read and approved by Mr. Norton and seconded by Mr. Staehr. Mr. Norton moved to approve the Treasurer's Report from February 1999 and Mr. Norton seconded the motion.

Ms. Sue Mallon requested payment for the following bills totaling \$26,313.65:  
Sue Mallon, for February 1999 services in the amount of \$250.00  
LVP&L, for electricity for pumps 1,2,3 in the amount of \$782.73  
Owen Excavation, for snow removal in February 1999 in the amount of \$4204.50  
Delcon, for installing and repairing controller in the amount of \$1073.42  
Secretary of State, for election book in the amount of \$3.00  
Jackson State Bank, for purchase of CDs in the amount of \$20,000.00

Ms. Mallon presented the Treasurer's Report and stated as of February 28, 1999 the District has an account balance of \$47,761.14 in account #314074, CD #30573 valued at \$32,252.48 CD #30572 valued at \$15,951.49, CD #33946 valued at \$10,560.08 and CD #33947 valued at \$4,219.81.

Mr. Norton will contact Phillip Hentschel regarding sweeping the roads.

The District sent a letter to Sheriff Bob Zimmer requesting they patrol the District and issue citations to those who are speeding.

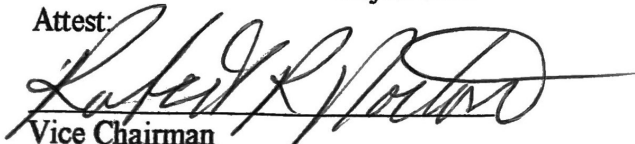
The Board discussed buying a generator for backup power supply. Mr. Norton will inquire as to the approximate cost. The Board talked about polling the property owners as to whether or not they support spending District funds on a generator and whether or not they would be willing to pay a special assessment to pay for it.

Mr. Norton motioned that the District purchase a <sup>\$13,000.00 RRN</sup> ~~\$15,000.00~~ one year road CD and a <sup>\$7,000.00 RRN</sup> ~~\$5,000.00~~ one year water CD. Mr. Staehr seconded the motion. Mr. Racow will purchase the CDs and renew the two CDs that mature on April 12, 1999 for one year.

There being no further business to come before the committee, the meeting was adjourned by Mr. Staehr.

Adjourned:

Attest:

  
Vice Chairman

**SKYLINE RANCH IMPROVEMENT AND SERVICE DISTRICT  
MINUTES OF MEETING  
April 22, 1999**

A regular meeting of the Directors of the Skyline Ranch Improvement and Service District was held on April 22, 1999 at 8:00 p.m. at the residence of Bill Racow in Jackson, Wyoming.

The following Directors, constituting a quorum, were present:

Bob Norton  
Bill Racow

Mr. Norton served as President and Mr. Racow served as Vice Chairman.

The minutes from the meeting on March 25, 1999 were read and a motion was made to approve the minutes by Mr. Norton after changing the purchase of a road CD to \$13,000 and the water CD to \$7,000 and seconded by Mr. Racow. Mr. Racow moved to approve the Treasurer's Report from March 1999 and Mr. Norton seconded the motion.

Ms. Sue Mallon requested payment for the following bills totaling \$829.55:  
Sue Mallon, for March 1999 services in the amount of \$250.00  
Owen Excavation, for snow removal in March 1999 in the amount of \$351.93  
Delcon, for checking and reset system in the amount of \$75.00  
Postmaster, for postage in the amount of \$66.00  
Teton County Co-Op, for water testing in the amount of \$45.00  
Robert Norton, for reimbursement in the amount of \$41.62

Ms. Mallon presented the Treasurer's Report and stated as of March 31, 1999 the District has an account balance of \$46633.87 in account #314074, CD #30573 valued at \$33,490.60 CD #30572 valued at \$16,563.84, CD #33946 valued at \$10,560.08 and CD #33947 valued at \$4,219.81.

The board decided to poll the Skyline property owners to see how much support there is for purchasing a backup generator. The letter will include the estimated cost of the generator as well as an estimated assessment to the property owners. The letter will be sent out with the 5/15/99 water bills.

Road CD #34781 in the amount of \$33,490.60 and water CD #34782 in the amount of \$16,563.84 matured and Mr. Racow will have them rolled over.

Regarding the letter from Sheriff Zimmer about speeding, the board does not think the road is private so Mr. Racow will call and talk to him and get more information.

Mr. Norton will confirm the dates with Phillip Hentschel to sweep the roads.

Spring clean-up will be held on May 8, 1999.

There being no further business to come before the committee, the meeting was adjourned by Mr. Racow.

Adjourned:

Attest:

  
Vice Chairman



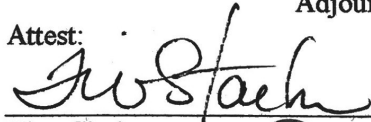
Regarding the letter from the sheriff responding to the speeding problem, the Board thinks the roads are public. Mr. Racow and Mr. Staehr will arrange a meeting with the sheriff to discuss it further.

The property owners who attended the meeting were concerned about the proposed highway expansion. The board feels this is not in their scope as an improvement and service district.

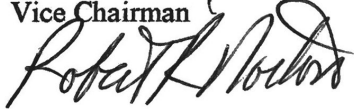
There being no further business to come before the committee, the meeting was adjourned by Mr. Racow.

Adjourned:

Attest:

  
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Vice Chairman



SKYLINE RANCH IMPROVEMENT AND SERVICE DISTRICT  
MINUTES OF MEETING  
May 13, 1999

A regular meeting of the Directors of the Skyline Ranch Improvement and Service District was held on May 13, 1999 at 8:00 p.m. at the residence of Bill Racow in Jackson, Wyoming.

The following Directors, constituting a quorum, were present:

Bob Norton  
Bill Racow  
Fred Staehr

Mr. Staehr served as President and Mr. Norton served as Vice Chairman.

Also present were property owners Chris Thulin, Helen Buehler and Mary Lohuis.

The minutes from the meeting on April 22, 1999 were read and a motion was made to approve the minutes by Mr. Norton and seconded by Mr. Racow. Mr. Norton moved to approve the Treasurer's Report from April 1999 and Mr. Racow seconded the motion.

Ms. Sue Mallon requested payment for the following bills totaling \$663.74:  
Sue Mallon, for April 1999 services in the amount of \$250.00  
LVP&L, for electricity for pumps 1,2,3 in the amount of \$413.74

Ms. Mallon presented the Treasurer's Report and stated as of April 30, 1999 the District has an account balance of \$79,659.30 in account #314074, CD #36008 valued at \$7,000.00, CD #36009 valued at \$13,00.00, CD #33946 valued at \$10,560.08 and CD #33947 valued at \$4,219.81.

Mr. Norton made a motion to purchase a water CD in the amount of \$16,500.00 and a road CD in the amount of \$33,500.00 and Mr. Staehr seconded the motion.

New county regulations state that the District must choose one of three dates (established by the county) to hold annual elections. Mr. Norton moved that the elections for board members be held on the Tuesday following the first Monday in November and Mr. Racow seconded the motion.

Property owner David Turquie called one of the board members and reported that he had sediment in his water. Mr. Norton thought it was because LVP&L put a new line in and switched to well #1. Mr. Norton will switch it back and Mr. Racow will call Mr. Turquie and let him know.

Regarding the backup generator, a letter from the Board was sent out with the 5/15/99 water bills. The letter stated the board was considering the generator, the approximate cost and that there would be an assessment of approximately \$311.00 per lot owner to pay for it. Mr. Norton moved to include vacant lots in the assessment and Mr. Staehr seconded the motion. If there is a positive response to the letter to purchase the generator, the board will proceed with administrative procedures and send a letter of intent to the property owners. A total of 30% would have to object for the board to rule against it.

Some property owners want to read their water meters yearly and the board approved.

Mr. Norton will arrange to have the roads patched and the speed tables installed.

**SKYLINE RANCH IMPROVEMENT AND SERVICE DISTRICT  
MINUTES OF MEETING  
June 10, 1999**

A regular meeting of the Directors of the Skyline Ranch Improvement and Service District was held on June 10, 1999 at 8:00 p.m. at the residence of Bill Racow in Jackson, Wyoming.

The following Directors, constituting a quorum, were present:  
Bob Norton, Bill Racow and Fred Staehr

Mr. Staehr served as President and Mr. Norton served as Vice Chairman.

The minutes from the meeting on May 13, 1999 were read and approved by Mr. Staehr and seconded by Mr. Racow. Mr. Staehr moved to approve the Treasurer's Report from May 1999 and Mr. Racow seconded the motion.

Ms. Sue Mallon requested payment for the following bills totaling \$2,413.32:

Sue Mallon, for May 1999 services in the amount of \$250.00  
LVP&L, for electricity for pumps 1,2,3 in the amount of \$232.07  
Knobes, for office supplies in the amount of \$6.25  
Phillip Hentschel, for sweeping in the amount of \$1,925.00

Ms. Mallon presented the Treasurer's Report and stated as of May 31, 1999 the District has an account balance of \$29,141.03 in account #314074, CD #36008 valued at \$7,000.00, CD #36009 valued at \$13,000.00, CD #33946 valued at \$10,560.08, CD #33947 valued at \$4,219.81, CD #36065 valued at \$8,000.00, CD #36066 valued at \$8,500.00, CD #36067 valued at \$15,000.00 and CD #36068 valued at \$18,500.00.

The board received the following in response to the letter sent to all property owners regarding the purchase of a backup generator: 2 for the generator (1 written, 1 verbal); 9 against the generator (8 written, 1 verbal).

Mr. Norton made a motion not to purchase the generator, Mr. Staehr seconded the motion and the decision was also supported by Mr. Racow.

Ms. Sue Mallon will publish the budget hearing notice in the Jackson Hole News for one week.


A Skyline property owner stated his concern regarding a parking sign put up by property owner Snyder. The board will send the Snyders' a letter addressing the situation.

A request for ballot form for the upcoming November election will be sent to the property owners with the 8/15/99 water bills.

There being no further business to come before the committee, the meeting was adjourned by Mr. Racow.

Adjourned:

Attest:

  
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Vice Chairman

