

**SKYLINE IMPROVEMENT AND SERVICE DISTRICT
MINUTES OF BOARD MEETING
August 20, 2020**

A public meeting of the Directors of the Skyline Improvement and Service District was held on August 20, 2020, via Zoom, due to the Town of Jackson, Teton County and State of Wyoming public health directives about social distancing.

Kurt Harland and Jim Lewis constituting a quorum were present. Latham Jenkins was on vacation. Dave Adams, District bookkeeper was present.

Kurt, serving as Chairman, called the meeting to order at 4:02 pm.

1. Review and approve Board minutes of July 9, 2020.

Action: Kurt moved to approve the minutes as drafted. Jim seconded. There being no discussion or changes, the motion carried, 2-0.

2. Adoption of agenda.

There were no changes to the agenda.

Action: Kurt made a motion to adopt the agenda as presented. Jim seconded. The motion passed, 2-0.

3. Public comment on items not appearing on agenda

Worthy Johnson asked the board to consider having the ISD participate in the gas project to the extent of \$4,000 as a back-up source of fuel for the generators should we experience a prolonged power failure.

4. Correspondence received by District office (Dave)

Warren Machol requested the information sent to the Teton County Assessor on all Skyline homeowners.

5. Review 1-month July 31 actuals vs. full year FY 2020-21 budget.

Jim said that overall expenses, for one month of the FY, are only 5% of full year budget

6. Review Treasury Report and approve payment of invoices.

As of July 31st month-end, total funds in all Districts financial accounts total \$ 476,727.60 including \$32,728.00 in the restricted LVE Gas pipeline account. This compares with the June 30th amount of \$481,037.84, (\$24,750 in the restricted gas pipeline account).

The below list of expenses were reviewed by the Board.

Clearwater Operations & Services	2,226.25
Hess DAmours & Krieger	390.00
Lower Valley Energy	589.60
Teton County Environmental Health	20.00
Teton Financial Consulting, Inc.	2,628.35

Teton Media Works	241.28
Westwood Curtis	3,911.14
Frontier Landscape	885.00
Latham Jenkins	64.00
Christine Thulin	1,071.04
TOTAL	\$ 12,026.72

Action: Kurt made a motion to approve the expenses. Jim seconded the motion, which carried 2-0.

7. Leak Detection

Two leaks were recently discovered by Clearwater, one at 3125 Mallard and the other at 3215 Mallard. Investigation is currently underway.

8. Update on gas pipeline project.

Worthy updated the board on the status and stated that LVE's fixed cost for the complete project was \$120,000, including from what had previously been referred to a Phase 2, i.e. from Meadowlark & NW Ridge road to Tanager and to the Frankel's residence on upper NW Ridge road. In previous meetings the cost of Phase 1 to connect up with the Meadowlark line was \$84,120.

There was considerable discussion and disagreement around the language of the current easement and whether it could cover a gas line or was limited to electric lines and repairs.

Warren Machol asked Worthy when had the project changed from the July 20 board update when only Phase 1 was being considered. He asked that Worthy send a map showing the path of the line. Worthy said that LVE was looking at the easement and considering changes given Skyline's old recorded easements in the different filings.

(As a note: This project would be an entirely privately funded by interested Skyline homeowners who desire access to natural gas).

9. Review homeowner Machol's barn water complaint

Warren Machol's complaint is about an ongoing problem of air damaging his barn's water system. He stated that 18 years ago he was requested by the ISD board to hook up to the Meadowlark line when he wanted to connect to the home system.

He requested a written proposal to resolve and requested the ISD to address and fix the current airflow damages caused in the Spring.

Kurt replied that Skyline's Water Use Regulations approved in 2017 states

that the District is only responsible for the system from the wells to the curb stop and the homeowner is responsible from for the service line from the curb stop to the structure or any responsible for any damage to water heaters.

Warren said that the damage was caused by air in the water system and that was causing the damage.

In the lengthy back and forth discussion-

1. Warren stated that there were no regulations of policies regarding property owner's responsibility .
-Kurt said regulations were approved in 2017
2. Stated that he had bought the barn water meter from the District.
3. Stated that he forgot that he had installed the barn water meter. a
-Jim said that the first meter reading received by the District was Jan. 2019.
4. Stated that he had paid back to the ISD for all water usage for 20 years.
-Jim said he had only paid back to 2016, which was the board approved 3-year lookback period for the handful of people who had misread meters.
5. Stated that air caused damage to his hot water heater and backflow preventer.
6. Stated that he had a discussion with Jim Lewis in his house in 2013.
-Jim said that he remembers being in Warren's house, but was not a Skyline Director until 2016 and doesn't recall any discussions during the visit.

Kurt said more review was needed. The discussion ended with no resolution.

10. Other business

Next meeting- Thursday, October 15, 2020

Attendance via Remote Access - <https://us04web.zoom.us/join>, ID: 423 001 218 4pm-6pm.

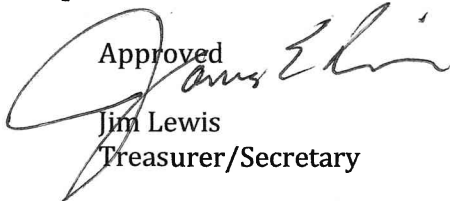
11. Adjournment of Board meeting

Kurt adjourned the meeting at 5:40 pm.

Approved


Kurt Harland
Chairman

Approved


Jim Lewis
Treasurer/Secretary