

**SKYLINE IMPROVEMENT AND SERVICE DISTRICT  
MINUTES OF BOARD MEETING  
April 22, 2020**

A public meeting of the Directors of the Skyline Improvement and Service District was held on April 22, 2021, via Zoom.

Kurt Harland, Latham Jenkins and Jim Lewis constituting quorum were present. Homeowners in attendance were: Worthy Johnson and Warren Machol.

Kurt, serving as Chairman, called the meeting to order at 4:00 pm.

**1. Review and approve Board minutes of 3/17/ 2021.**

Jim said that the date of the minutes at the header needs to be changed from 2020 to 2021.

**Action:** Kurt moved to approve the minutes as corrected. Latham seconded. There being no discussion or further changes, the motion carried 3-0.

**2. Changes to agenda-None**

**3. Adoption of agenda**

**Action:** Kurt made a motion to adopt the agenda as presented. Jim seconded. The motion passed, 3-0.

**4. Public comment on items not appearing on agenda-None**

**5. Correspondence received by Office- None**

**6. Review 9 mos. actual P/L through March 2021 vs full FY 2020-21 budget**

As 9 months is 3/4 of the year, or 75%, total revenues were 73.8% of budget. The next property tax receipts will be received from Teton County Treasurer in May with the exception of any home sales. Total expenses for the 9 months are 74.5% of full year budget.

**7. Review Treasury Report as of 3/31/2021 and approve payment of invoices.**

As of March 31, 2021 total funds in all District financial accounts total \$508,200.13, including \$12,000 in the restricted LVE Gas pipeline account. Subtracting out the LVE restricted funds from the 3/31/21 balances, net Skyline balances were \$496,200.13 compared to net balances of \$500,640 at 2/28/21.

The below list of invoices as of 3-31-21 were reviewed by the Board for approval:

Clearwater Operations & Services	\$ 596.25
Evans Construction	4,883.00
Local Government Liability Pool	500.00
Lower Valley Energy	224.39

Tegeler & Associates	850.00
Atlas Technical Consultants LLC	3,479.00
Teton County Environmental Health	20.00
Teton Financial Consulting	531.00
<b>TOTAL</b>	<b>\$ 11,083.64</b>

**Action:** Kurt made a motion to approve the current invoices as of 3-31-21 totaling \$ 11,083.64. Jim seconded the motion which carried unanimously 3-0.

**8. Review and approve Nelson Engineering’s proposal for Investigation and Report for Venting and sediment issues at barn at 500 NW Ridge Road.**

Jim said that following last month’s board meeting to obtain an estimate from Nelson Engineering, we received a “not-to-exceed” proposal of \$2,000 from Nelson to prepare a report recommending what fixes needed to be made to the Meadowlark water line to address the excessive venting and sediment issues at the barn.

**Action:** Kurt made a motion to accept the not-to-exceed proposal of \$2,000, and notify Nelson to proceed with the engineering report. Latham seconded the motion which unanimously, 3-0.

The following discussion followed the vote:

1. Jim mentioned that finding a contractor to do the work this summer may be a challenge given that many are already booked up. Jim mentioned perhaps Clearwater, if they have the capability and Pinnacle Plumbing. Kurt agreed with Pinnacle as they know the problem and said we could also approach one of the contractors who have done work for Skyline before, and who might be able to squeeze it in between jobs. Warren said Pinnacle’s into booked into September.
2. Warren commented on having Nelson consider Pinnacle Plumbing’s suggestion to place the vault near or at the barn tap rather than post-holing to find the exact high-point of the line, as it would likely be cheaper. Jim said he’d reference Pinnacle’s recommendation in his cover letter to Nelson with the signed agreement.

## **9. Review Atlas Technical Consultants summary report of March 30, 2021 and post to website.**

Jim read into the minutes the summary conclusions of the tank report and asked Latham to post the full report to the website under the other documents related to the water study. Nelson Engineering has a copy of the full report as well.

**“Based on the ultrasonic testing thickness data obtained and associated inspection reports provided from field inspection reports, customer provided operating pressures, and nameplate data obtained during the field inspection, the water tank appears to be in good working condition, and our professional engineer has provided a recommendation for continued service based on the current condition and usage of the water tank.”**

**“For the purpose of the review, I assumed the maximum measured tank skin thickness of 0.322” in determining weight and the minimum measured thickness of 0.281” in determining stresses. The stresses appear to be very small compared to the tank capacity. From this review, the stresses on the tank from its loaded weight and pressure appear to be significantly below the allowable stresses for bending and shear. Within this limited review, the tank appears to be in good serviceable condition for the maximum 125 psi pressure, (as well as the 75psi operating pressure) and when fully loaded with water.”**

Warren commented on the photo he took today, and sent to the board, of the sediment that had already been collected in his new barn filter after only minimal water usage. Warren suggested a controlled test with a new filter, running a given metered quantity of water through the barn and then measure the particulates of sediment. Kurt suggested also doing one at the hose-bib at Skyline’s entrance to see how the sediment level compares at that end of the system.

There was also discussion in the Level 2 interim report of the need for a filter at the upstream end of the intake pipe into the pumphouse. Given that the tank has never been cleaned out, consideration should be given to another filter at the downstream end of the tank, before it enters the water main. Jim said Clearwater agrees with this and he has mentioned it to Nelson.

Jim said the internal tank vacuum appears not to be feasible as the 8-inch opening in the tank is too small for the motorized vacuum.

## **10. Estimated start date for LVE to restart gas line project and notify homeowners.**

Jim said that he contacted Brian Cole of LVE who stated they would restart next week and he sent out an email to Skyline homeowners as a heads up.

**11. Status of April water meter readings from homeowners and follow-up**

Jim said that about 45 homeowners (about ½) have submitted readings and requested that Latham send out a reminder on Friday, April 30.

**12. Teton County Conservation District Wildfire Risk Reduction assessment along Skyline easements.**

Jim recommended completing the form to obtain a free neighborhood assessment from the Conservation District. It's on a first-come, first served basis. The directors agreed

**13. Other business**


Next meetings: 4pm-6pm; May 20, 2021  
June 10, 2021  
July 8, 2021  
Aug. 19, 2021  
Sept. 16, 2021

**Attendance via Remote Access:** <https://us04web.zoom.us/join>, ID: 301 092 4055  
4pm-6pm.

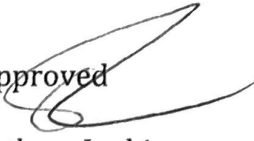
**14. Adjournment**

Kurt made a motion to adjourn the meeting. Jim seconded the motion which passed 3-0. The meeting concluded at 4:40 pm.

Approved

  
Kurt Harland  
Chairman

Approved

  
Latham Jenkins  
Vice Chairman